



ADMINISTRATION

31 West Quincy Street, Westmont, Illinois 60559

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Committee of the Whole Meeting Minutes June 13, 2013

Mayor Gunter called the meeting to order at 7:00pm

ROLL CALL

PRESENT

Mayor Gunter, Clerk Szymiski and Attorney Zemenak Perez.

Trustees: Addington, Barker, Barry, Nero, Scott and Senicka.

Staff: Searl, Weiss, May, Parker, Malik., Mulhearn and Gunther.

Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

- **Police Chief Mulhearn. Reminded everyone of next weeks Squad Car Night during the Street Fair.**
- **Bob Plowman and Bob Mackert.** Progressive Village Performance Network. Promoting the upcoming show during June 21 - 23 and 28 - 30, at Westmont High School. Will have an August fundraiser.
- **Erin Gordon. Westmont Tobacco.** Requested assistance with the IDOT Pasquinelli project. It has caused multiple power outages.
- **Larry Forssberg, Westmont Chamber of Commerce. Commented on the June 11, 2013 Chamber Golf Outing.** and reminded everyone of the upcoming July 4, 2013 fireworks.

Reports

- Mayor
 - Larry McIntyre commented on the Westmont Street Fair which combines the Westmont Market and the Cruis'n Nights Car show.
 - **Westmont Street Fair - Parking Fee And Liquor Amendments** Board to consider the following ordinances to assist Central Business District businesses during the Westmont Street Fair: **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**



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June 13, 2013

An ordinance authorizing the Village to charge for parking at the Cass/Burlington public parking lot during Westmont Street Fair in exchange for vouchers useable at Central Business District businesses.

An ordinance amending applicable sections of Chapter 10, Alcoholic Beverages, of the Westmont Municipal Code to allow for open containers of alcohol in designated public areas during Westmont Street Fair, subject to a policy implemented by the Local Liquor Commissioner.

- Commented on the Stormwater Management Ad Hoc Committee formation process that is later on the tonight's agenda.
- Commented on the success of the "Coffee with the Mayor" at Brew'd Awakening last Saturday, The next one is Saturday, July 13, 2013 at La La Li at 11:00am.
- Westmont Special Events Corporation accepts volunteers through their web site signup process or call their office.
- Met with the DWBA regarding the Places for Eating Tax meeting. And the Mayor made a commitment to any businesses that comments could be made on Monday as well.
- Chief Weiss was asked to report on businesses that need Fire Alarm Systems.
- Clerk
 - Go downtown and enjoy the Westmont Street Fair.
- Attorney
 - Nothing
- Manager
 - Commented on the Village Board tour and that the date will be changed and announced in the near future.
 - Announced the Building Zoning/Code Enforcement Combined meeting on Monday, June 17, 2013 at 6:00pm.
 - Announced Downtown Development Committee on Tuesday, June 18, 2013 at 6:00pm.
 - Asked PW Director May to comment on the renewed Westmont Brush Pick up schedule.
- **Trustee Items**
 - Trustee Barry
 - Commented on the success of the Westmont Street Fair.
 - Recognized George Mossman, Frank Kulas and Mike Chorney for their years of service to the Village.
 - Trustee Addington



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- Schools are done drive carefully.
 - When will the BBQ Pitmaster show for the Red, White and BBQ?
It will air the first weekend in August 2013.
- Trustee Scott
 - Happy Fathers Day!
- Trustee Senicka.
 - Welcome back to La Petite Sweet!
 - Acknowledge the WSEC volunteers for their effort.
 - Commented that the Neighbor's magazine is being delivered throughout the Village Comprehensively.
- Trustee Barker
 - Thanked the Mayor for the Coffee Social and hoped residents got the sense that the new Board is working together for the residents benefits.
- Trustee Nero.
 - Nothing

Items To Be Removed From Consent Agenda **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION**

Consent Agenda (Omnibus Vote) **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION**

Village Board Minutes

Village Board Minutes

Board to consider a motion to approve the minutes of the Committee of the Whole Meeting held May 30, 2013 and the Village Board Meeting held June 3, 2013 and the Village Board Special Meeting held May 30, 2013.

Background Of Subject Matter

Required parliamentary procedure.

Type

Motion

Budgeted

N/A

Documents: [2013-06-03 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-05-30 MINUTES VILLAGE BOARD SPECIAL MEETING.PDF](#), [2013-05-30 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

Finance Ordinance

Finance Ordinance #4



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to be determined - announced \$893,488.37

Purchase Orders

PO 11030976

Clarke Environmental \$56,470.74

Background Of Subject Matter

Balance of the contract will be paid out in three remaining increments of \$18,823.58. The first was paid out in May, the next will be paid out in June, then July, and then August,

Documents: [PO 11030976.PDF](#)

PO 11031224

SHI International Corp \$27,945.00

Background Of Subject Matter

New Server Part for Citrix

Additional Background

Virtual Server & Storage

Documents: [PO 11031224.PDF](#)

PO 11031201

Don Morris Architect PC \$15,345.84

Background Of Subject Matter

May 2013: Building reviews, clerical, and inspections.

Documents: [PO 11031201.PDF](#)

PO 11031173

Ray O'Herron \$9,100.00

Background Of Subject Matter

Armor Express Seraph Body Armor Level 111A

Additional Background

Reimbursable by grant

Documents: [PO 11031173.PDF](#)

PO 11031176

Westmont Park District \$7,664.57

Background Of Subject Matter

Salary Reimbursement - R. Fleck

Documents: [PO 11031176.PDF](#)



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PO 11031178

Standard Equipment Company \$7,485.72

Background Of Subject Matter

Arm Assembly - 2011 Whirlwind

Documents: [PO 11031178.PDF](#)

PO 11031151

HD Supply Waterworks \$6,628.00

Background Of Subject Matter

20 510 Single port Touch Coupler and IPERL meters

Documents: [PO 11031151.PDF](#)

Total Of Purchase Orders

\$130,639.87

Background Of Subject Matter

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Proclamations

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Background Of Subject Matter

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Father Larry Dreffein, O.F.M Retirement

Board to consider a proclamation to honor Father Larry Dreffein, O.F.M as he retires as President of Mayslake Village.

Background Of Subject Matter

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Documents: [PROCLAMATIONFORFATHERLARRY2013.PDF](#)

Court Appointed Special Advocates Anniversary

Board to consider a proclamation in celebration of the 20th Anniversary for CASA of DuPage County.

Background Of Subject Matter

The Village of Westmont is one of the communities serviced by CASA.

Documents: [CASA PROCLAMATION 2013.PDF](#)

Unfinished Business



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Central Business District Tax Increment Financing District

Board to consider an ordinance accepting the Joint Review Board recommendation for the Central Business District Tax Increment Financing District. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

On April 26, 2013 the Joint Review Board met and provided a favorable recommendation with regard to the proposed Central Business District Tax Increment Financing District.

Additional Background

The public hearing was conducted on June 3, 2013. Interested parties were heard orally during the public hearing.

Type

Ordinance

Documents: [FINAL JRB REPORT 2013.PDF](#)

Places For Eating Tax

Board to consider an ordinance adopting a 1.5% places for eating tax. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The tax was discussed in the FY 13-14 budget, 5/16/13 Admin/Finance Committee meeting, & 5/30/13 COTW meeting. At these meetings it was noted this tax provides an opportunity for non-residents to share in the burden of paying for village services.

Additional Background

At the 5/16/13 meeting it was also noted that if the Village pays off its 2010 debt notes & adopts this tax at a 1.5% rate, in addition to offsetting general expenses, this tax could allow a \$10 million road resurfacing bond to be issued.

Recommendation

The FY 2013-14 budget calls for adoption of at least a 1% tax (est. \$510,000 annually). If the board desires to provide for the ability to issue a bond for road improvements, staff recommends adoption of the full 1.5% rate (est. \$760,000 annually).

Type

Ordinance

Documents: [2013-05-30 - PLACES FOR EATING COMMON ELEMENTS.PDF](#), [2013-05-30 - PLACES FOR EATING MUNICIPAL TAX COMPARISION.PDF](#)

Community Stormwater Management Ad Hoc Committee



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Board to consider an ordinance to create an ad hoc committee to review the findings of the professional studies and make recommendations regarding community stormwater management and village infrastructure. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A committee consisting of residents business owners, elected officials & staff to review community stormwater management & village infrastructure.

Additional Background

To research & identify areas of peak concern, create & prioritize recommendations, proposals for mechanisms to fund stormwater management & infrastructure initiatives.

Type

Ordinance

Village Right Of Way Dedication

Board to consider an ordinance adopting an honorary designation of an existing village street. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

This discussion was postponed from the 6/3/13 COTW meeting.

Additional Background

The Westmont Village Board may designate an honorary name for an existing, or portion of an existing village street.

Type

Ordinance

New Business

Class B Tobacco License

Board to consider an ordinance increasing the number of Class B tobacco licenses by one to accommodate a request by the petitioner of Westmont Quick Stop. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

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Type

Ordinance

Westmont Police Department Intergovernmental Agreement - Emergency Communications



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Board to consider an ordinance accepting and authorizing an Intergovernmental Agreement between the Village of Downers Grove and the Village of Westmont for a Police Department backup radio network system. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The Westmont Police Department is in need of a backup radio communications system. The department will use the UHF radio frequency currently owned by the Village of Downers Grove as backup to the radio network system.

Additional Background

This intergovernmental agreement provides for that service and the associated costs.

Recommendation

Acceptance of the Intergovernmental Agreement

Type

Ordinance

Budgeted

Yes

Documents: [INTERGOVERNMENTAL AGREEMENT POLICE.PDF](#), [IRMA DG RADIO COVERAGE.PDF](#)

Westmont Fire Department Intergovernmental Agreement - Radio System

Board to consider an ordinance authorizing an intergovernmental agreement between the Villages of Clarendon Hills, Downers Grove, Westmont, Hinsdale, Willow Springs, the Tri-State Fire Protection District, and the DuPage Public Safety Communications (DU-COMM) for the Southeast Dupage County Communications and Radio Networks. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A revised intergovernmental agreement is necessary to add the DuPage Public Safety Communications to this agreement.

Recommendation

Approve the revised intergovernmental agreement contingent upon the other referenced agencies also approving the agreement.

Type

Ordinance

Documents: [2013-06-05 INTERGOVERNMENTAL AGREEMENT - SOUTHEAST DUPAGE COMMUNICATIONS AND RADIO NETWORKS.PDF](#)

Revisions To The Village Of Westmont Municipal Code

Board to consider an ordinance modifying section 10-27 (Alcoholic Beverages -license fees)



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of the Village code. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Deputy Chief James Gunther, Deputy Liquor Commissioner, will present two proposals for the board to consider that will reduce the initial fee for a liquor license.

Type

Ordinance

Documents: [2013-06-13 CODE REVISIONS ATTACHMENT.PDF](#)

DuPage County Natural Hazards Mitigation Plan

Board to consider a resolution to adopt the DuPage County Natural Hazards Mitigation Plan for 2012 as an official plan of the Village of Westmont. **PLACED ON THE MONDAY, JUNE 17, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The DuPage County Natural Hazards Mitigation Plan identifies a series of action items & recommendations to protect people, reduce damage from natural hazards such as floods, severe winter and summer storms, tornadoes, extreme heat etc.

Additional Background

This plan can be viewed online at the following link:
<https://docs.google.com/a/westmont.il.gov/file/d/0B5Y26T7iYgaKeGJCVG9ZTjIOWm8/edit>

Recommendation

Approval of the NHMP Municipal Resolution

Type

Resolution

Documents: [NHMPMUNICIPALRESOLUTION.PDF](#)

Miscellaneous

Adjourned at 9:38pm